

**MINUTES OF THE REGULAR MEETING OF THE ST. BERNARD-ELMWOOD
PLACE BOARD OF EDUCATION ON JANUARY 22, 2018**

The St. Bernard-Elmwood Place Board of Education met in regular session on January 22, 2018, at 5:45 p.m. in the Board of Education Office, 105 Washington Avenue, St. Bernard, Ohio 45217. The meeting was called to order by President Linda Radtke and opened with the Pledge to the Flag.

Roll Call

Present: Linda Radtke, Marc Fleak, Micki Spears, and Tinette Underwood

Absent: Katie Estep

Also present: Dr. Mimi Webb, Emily Hauser, and Bruce Helwagen

Visitors (who signed in): None

Moment of Silence

A moment of silence was held in the sudden passing of Katie Estep's sister, Allison Estep. The Board of Education expressed their sincere condolences to the Estep family.

Public Participation

None

Presentation

SFA Architects gave an update on the building design developments.

18-18 Approval of Minutes of Regular Meeting on December 11, 2017 and Minutes of the Budget Hearing and Organizational Meeting on January 8, 2018

Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve the minutes of the Regular Meeting on December 11, 2017 and Minutes of the Budget Hearing and Organizational Meeting on January 8, 2018, with correction as noted.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

Absent – Miss Estep

18-19 Financial Report and Report from the Treasurer

Mrs. Spears made a motion, seconded by Mr. Fleak, to approve the following:

Financial Report for December 2017

Investments for December 2017

Investments - General

Star Ohio	\$ 8,280,433.89
5/3 C.D.	250,000.00
5/3 C.D.	250,000.00

<u>Investment Interest - General</u>	
Star Ohio General	8,823.39

<u>Bank Interest - General</u>	
US Bank	191.49
5/3 Bank	365.96

<u>Investments – Building Project</u>	
Star Ohio Bond Retirement	26,756.30
Star Ohio LFI	757,546.77
Star Ohio Local Share	1,331,998.39
Star Ohio State Share	1,102,844.43
5/3 Securities LFI	2,483,494.17
5/3 Securities Local Share	4,505,432.68
5/3 Securities Local Share Money Market	5,822.48
5/3 Securities LFI Money Market	2,104.13

<u>Investment Interest – Building Project</u>	
Star Ohio Bond Retirement	336.01
Star Ohio LFI	861.00
Star Ohio Local Share	1,514.51
Star Ohio State Share	1,340.33
5/3 Securities Local Share Money Market	2.95
5/3 Securities Local Share C.D.'s	1,242.12
5/3 Securities LFI Money Market	1.21
5/3 Securities LFI C.D.	339.73

<u>Donations</u>			
<u>Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
Barge Family	\$1,100.00	007 9075	Harold & June Barge Scholarship
Linda Radtke	100.00	007 9092	Jerry Radtke Titan Scholarship
Titan Fan Club	300.00	018 9031	EPE Principal's Fund
Titan Fan Club	675.00	200 9208	SBE Student Council

Invoices with Then and Now Certificates in Excess of \$3,000 or Invoices More than 30 Days older than the Purchase Order as Presented

Susan Alaimo	\$ 97.58
Curtis Lee Anderson	60.00
Eric Bender	60.00
Constellation Energy Services	1,302.72
Hamilton County Educational Service Center	595.00
K12 Management	720.00
Roger Bacon High School	2,000.00

Mileage Reimbursement Rate

Revise mileage reimbursement rate to the IRS standard mileage rate of .545 cents per mile for all business miles driven, effective January 1, 2018

Approval of Comprehensive Insurance Policy

Approve comprehensive insurance policy with Trident/Argonaut Insurance Company, effective July 1, 2018 through July 1, 2019 at a rate freeze. This policy provides coverage for the district's building, contents, and vehicles.

Discussion and Approval of Partial Distribution from the Edna Alice Knabe Trust

Approve distribution from the Edna Alice Knabe Trust in the amount of \$500,000.00 and deposit to the General Fund

Amended Certificate and Appropriations

Dissemination of a Request for Proposals to be Sent by the School District's Municipal Advisor to Prospective Purchasers of Lease-Purchase Obligations in Order to Provide Financing for a Portion of the Natatorium Project

Resolution Designating Bradley Payne Advisors, LLC as the Municipal Advisor for the St. Bernard-Elmwood Place City School District

WHEREAS, the Board of Education of the St. Bernard-Elmwood Place City School District, of Hamilton County, Ohio, intend to finance the acquisition, construction, equipping, installation, and rehabilitation of building improvements and related equipment for school facilities, including without limitation, the construction of a new natatorium located in or in close proximity to the primary classroom facilities on the main campus of the District in St. Bernard, Ohio (collectively, the "Project"); and

WHEREAS, in order to assist with the development and execution of a plan of finance for the Project and other municipal financial matters, this Board of Education desires to select a municipal advisor for such purposes,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education (the "Board of Education") of the St. Bernard-Elmwood Place City School District (the "School District"), of the County of Hamilton, Ohio:

SECTION 1: That in order to assist with the development and execution of a plan of finance for the Project, this Board of Education hereby declares it necessary to designate a municipal advisor for the School District. This Board of Education hereby designates Bradley Payne Advisors, LLC (the "Municipal Advisor") to serve as the municipal advisor for the School District for purposes of providing advice with respect to municipal financial matters, including, without limitation, advice with respect to financing the Project.

SECTION 2: That the Municipal Advisor shall advise the Board of Education on any general municipal financial matters, including, without limitation, the following in connection with the financing of the Project and other municipal financial matters: the timing of the sale of lease-purchase obligations and/or certificates of participation, the structuring of the lease-purchase obligations and/or certificates of participation, the need from time to time for ratings, bond insurance, or other credit enhancement on the School District's lease-purchase obligations and/or certificates of participation, and shall prepare

such reports and attend such meetings as requested by the Board of Education. The Municipal Advisor shall make itself available as requested by the Board of Education. The Municipal Advisor shall serve in such capacity upon such terms as the Board of Education and the Municipal Advisor shall agree.

SECTION 3: That the President and the Treasurer of this Board of Education are hereby authorized, individually and/or collectively, to take such further action or actions necessary to effectuate the structuring, marketing, sale, and delivery of the obligations that will be issued in order to provide for the acquisition and construction of the Project, including, without limitation, execution of any and all necessary documentation with the Municipal Advisor in order to engage the Municipal Advisor and to provide for the effective structuring, marketing, sale, and delivery of the obligations that will be issued in order to provide for the acquisition and construction of the Project.

SECTION 4: That it is found and determined that all formal actions of the Board of Education concerning and relating to the passage of this resolution were adopted in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

The motion passed by the following roll call vote:

Yes – Mr. Fleak, Mrs. Spears, and Mrs. Underwood

Abstain – Mrs. Radtke

Absent – Miss Estep

18-20 Tutor Resignation

Mrs. Underwood made a motion, seconded by Mrs. Spears, to approve Theresa Brinkman’s resignation as a tutor at St. Bernard Elementary, effective January 26, 2018.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

Absent – Miss Estep

18-21 Great Oaks Institute of Technology & Career Liaison Resignation

Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve Joseph Wheeler’s resignation as Great Oaks Institute of Technology & Career Liaison, effective January 8, 2018.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

Absent – Miss Estep

18-22 Employment of Bus Driver

Mrs. Spears made a motion, seconded by Mr. Fleak, to employ Gary L. Payne as a Bus Driver, Step 4, effective January 1, 2018.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Mrs. Spears, and Mrs. Underwood
Absent – Miss Estep

18-23 Employment of Supplemental Contract – 2017-2018

Mrs. Underwood made a motion, seconded by Mrs. Spears, to approve the following:

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the person listed below under the designated supplemental contract, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contract listed below, effective at the close of the 2017-2018 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the person listed, along with the contract of employment.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Kristin Woosley	Junior High Swim Coach	1

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Mrs. Spears, and Mrs. Underwood
Absent – Miss Estep

18-24 Resolution to Continue Open Enrollment for the 2018-2019 School Year

Mrs. Spears made a motion, seconded by Mr. Fleak, to continue Open Enrollment for the 2018-2019 school year.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Mrs. Spears, and Mrs. Underwood
Absent – Miss Estep

18-25 2018-2019 School Calendar

Mrs. Spears made a motion, seconded by Mr. Fleak, to approve the 2018-2019 school calendar as presented.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Mrs. Spears, and Mrs. Underwood
Absent – Miss Estep

Miscellaneous - Liaison Reports

1. Curriculum Council Liaison – Micki Spears
2. Student Achievement & Student Affairs Liaisons – Katie Estep (absent)
3. Education Hall of Fame Committee Liaisons – Tinette Underwood and Marc Fleak (no report)
4. Alumni Association – Micki Spears and Marc Fleak
5. Great Oaks Institute of Technology & Career Liaison – Micki Spears
6. Legislative Liaison – Katie Estep (absent)
7. Finance Advisors – Tinette Underwood and Marc Fleak (no report)
8. Audit Liaisons – Micki Spears (no report) and Katie Estep (absent)
9. Business Liaison – Tinette Underwood
10. President’s Report – Linda Radtke
11. Superintendent’s Report - Dr. Mimi Webb
12. Building Project Update – Bruce Helwagen

18-26 Adjournment

Mrs. Spears made a motion, seconded by Mrs. Underwood, to adjourn the meeting.

Meeting adjourned at 8:25 p.m.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

Absent – Miss Estep

Minutes approved by the Board of Education: _____

Treasurer Date

Board President Date